**TEMECULA PUBLIC CEMETERY DISTRICT**

**BOARD OF TRUSTEES**

**REGULAR MEETING**

**41911 C Street**

 **Temecula, California 92592**

**February 18, 2016**

**8:00 a.m.**

**AGENDA**

1. **Call To Order :**
2. **Pledge of Allegiance** Led by Trustee Qualm
3. **Roll Call**
* Chair Dugan, Vice Chair Vanderhaak, Trustee Miller, Trustee Qualm, Trustee Struikmans General Manager, Cindi Beaudet
* **Motions To Excuse:**
* **Visitors:** Don Turcotte, Southwest Construction, Ben Jones Attorney at Law, Nancy Hughes Rancon Real Estate
* **Public Comments**

At this time, members of the public are invited to address the Board concerning any items on the Agenda, or on any other matters that are not on the Agenda but are within the subject matter jurisdiction of the District. Request must be submitted in person prior to the start of the meeting. Each individual will be allowed 5 minutes to address the Board of Trustees; in accordance with State Law, (Brown Act) all items to be acted on must be posted 72 hours in advance.

1. **Consent Calendar**

All matters on the Consent Calendar are considered routine and may all be approved by one motion. Any member of the Board or the public may request an item be removed from the Consent Calendar for discussion or separate action. Unless otherwise specified in the request to remove an item from the Consent Calendar, all items shall be considered immediately following action on the remaining items on the Consent Calendar.

1. **Approval of Minutes**

R*ecommendation:* That the Board approve the minutes of the Regular Board Meeting of January 21, 2016.

1. **Approval of Check Registers**

*Recommendation:* That the Board approve the January 2016 Check Register Nos. 101100, 101200 and 101300.

 C. **Approval of Bookkeeper Report**

*Recommendation:* That the Board receive and file the January 2016 Bookkeeper Report.

1. **Action Items**
2. **Draft Non- Resident Fees**

*Recommendation:* That the Board of reviews the draft policy makes changes, additions, deletions and approves a working policy.

B. **Draft Surplus Property Disposal**

*Recommendation:* That the Board of reviews the draft policy makes changes, additions, deletions and approves a working policy.

C. .**CSDA Legislation Days**

*Recommendation:* That the Board of Trustees directs the manager to reserve hotel rooms, register the Directors for the conference May 17, 2016

1. **General Managers Reports**
2. Financial Report
	* 1. January 2016 Balance Sheet
		2. January 2016 Profit and Loss
		3. January 2016 Wells Fargo Investments

B. January 2016 Revenues

C. January 2016 Plot Inventory

D. January 2016 Calendar

E. I pad

F. Riverside Auditor\*Wells Fargo\* Received

G. Trustee Dugan to provide current car insurance

H. Records and Retention policy

1. **General Counsel Reports**

Medical Resolution

A conference call date has been scheduled for March 9, 2016

In attendance: Benjamin Jones; legal counsel, Jack Miao CalPERS, Cindi Beaudet General Manager.

1. **Subcommittee Reports**

A. 52 acre Cemetery Property (Dugan/ Qualm**)**

B. Five Year Landscape Plan (Vanderhaak/ Beaudet)

C. Cenotaph (Miller / Struikmans)

D. Investment (Qualm/Vanderhaak)

E. Conference Liaison (Miller/ Stuikmans)

F. Policies (Struikmans / Dugan)

G. General Price List (Vanderhaak / Beaudet)

\*New price list went into effect 01/01/2016

1. **CLOSED SESSION ITEMS**

**\*CONFERENCE WITH LEGAL COUNSEL--EXISTING LITIGATION**

(Paragraph (1) of subdivision (d) of Government Code Section 54956.9)

Temecula Public Cemetery District v. Albert Salazar, Ana Luz Salazar, Romulo Ramirez, and Does 1-10, inclusive; Riverside County Superior Court Case No. RIC1507434

**\*CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

Property: Assessor’s Parcel No. 924-360-002, Temecula, CA 92592

Agency negotiator: Nancy Hughes, not present

Negotiating parties: Mission Hills Development and Rancon Real Estate

Under negotiation: Counter Offer

1. Closed Session Announcements
2. **Future Trustee Agenda Items**
3. **Board Comments**
4. **Announcements:** Motion to move the March 17th meeting to accommodate the CAPC conference.

Recommendation: March 24, 2016

1. Next Regular Board Meeting –March 17, 2016
2. **Adjournment**

In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the District Secretary at (951) 699-1630. Notification 48-hours prior to the meeting will generally enable District staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

All supporting documentation is available for public review at the Temecula Public Cemetery District Office located at 41911 C Street, Temecula, California during regular business hours, 7:00 a.m. – 3:30 p.m., Monday through Friday. Request agendas at rctpcdverizon.net Posted February 15, 2016