**TEMECULA PUBLIC CEMETERY DISTRICT**

**BOARD OF TRUSTEES**

**REGULAR MEETING**

**41911 C Street**

 **Temecula, California 92592**

**August 24, 2017**

**8:00 a.m.**

**AGENDA**

1. **Call To Order :**
2. **Pledge of Allegiance:** Led by Trustee Davis
3. **Roll Call**
* Chair Vanderhaak, Vice Chair Qualm, Trustee Davis, Trustee Reese General Manager, Cindi Beaudet, Foreman, Joe Sands.
* **Motions To Excuse:** Trustee Dugan
* **Visitors:** Don Turcotte, Southwest Construction,

Legal Counsel, Benjamin Jones, Robert Lee

* **Public Comments:** Daryl Farnbach

At this time, members of the public are invited to address the Board concerning any items on the Agenda, or on any other matters that are not on the Agenda but are within the subject matter jurisdiction of the District. Request must be submitted in person prior to the start of the meeting. Each individual will be allowed 5 minutes to address the Board of Trustees; in accordance with State Law, (Brown Act) all items to be acted on must be posted 72 hours in advance.

1. **CLOSED SESSION ITEMS**

**A.\*CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

**(Government Code Section 54956.8)**

Property: Assessor’s Parcel No. 924-360-002, Temecula, CA 92592

Agency negotiator: Nancy Hughes

Purchasing parties: Mission Hills Development

In Escrow

**B \*CONFERENCE WITH LEGAL COUNSEL--EXISTING LITIGATION**

(Paragraph (1) of subdivision (d) of Government Code Section 54956.9)

Temecula Public Cemetery District v. Albert Salazar; Riverside County Superior Court Case No. RIC1507434

 **CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION**

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: One potential case

sent to opposing counsel. 01/23/2017

**C. Closed Session Announcements:**

1. **Consent Calendar**

All matters on the Consent Calendar are considered routine and may all be approved by one motion. Any member of the Board or the public may request an item be removed from the Consent Calendar for discussion or separate action. Unless otherwise specified in the request to remove an item from the Consent Calendar, all items shall be considered immediately following action on the remaining items on the Consent Calendar.

1. **Approval of Minutes**

R*ecommendation:* That the Board approve the minutes of the Regular Board Meeting of July 20, 2017.

1. **Approval of Check Registers**

*Recommendation:* That the Board approves the July 2017 Check Register Nos. 101100, 101200 and 101300.

 C. **Approval of Bookkeeper Report**

*Recommendation:* That the Board receive and file the July 2017 Bookkeeper Report.

1. **Action Items**

A**. 2017 Draft Policies for approval**

*Recommendation:* That the Trustees review policy numbers:

1005-1037-1075-3010-3012-3020-3055-3065-4080

 B. **CAPC Local Area Meeting**

*Recommendation:* That the Trustees inform the General Manager no later than August 31, 2017 of their intent to attend and if so number of guest attending.

C. **Legal Counsel response letter to Mr. and Mrs. Farnbach**

*Recommendation:* That the Trustees review the response letter prior to the Board meeting. Have any of your questions or concerns ready for legal counsel.

D. **Storm Damage/ SDRMA**

*Recommendation:* That the Trustees review the damages and cost to be reimbursed. Manager request Trustees approval for filing a claim with SDRMA for reimbursement.

E. **Constitieunt Letter regarding cemetery landscaping**

*Recommendation:* That the Trustees review the letter and discuss.

F. **Surplus electronics**

*Recommendation:* That the Trustees direct manager as of how to dispose of the property.

1. **Financial Report**

A. July 2017 Balance Sheet

B. July 2017 Profit and Loss

C. July 2017 Wells Fargo Investments; principle and interest

1. **General Managers Reports**
2. July 2017 Revenues

B. July 2017 Plot Inventories

C. July Depletion

D. July Calendar

E. Ricky Eufers last day 08/04/2017

1. **Foreman Reports**
2. Headstones
3. Storm report

 **10. General Counsel Reports**

**11. Fiscal Year 2017-2018 Subcommittee’s**

1. 52 acre Cemetery Property (Dugan, Qualm, Beaudet**)**
2. Landscape Plan (Vanderhaak, Beaudet)

C. Cenotaph/ Ossuary (Dugan, Davis Beaudet)

D. Investment (Qualm, Vanderhaak, Beaudet)

E. Conference Liaison (Qualm, Vanderhaak, Beaudet)

F. Policies (Dugan, Reese, Beaudet)

G. General Price List (Vanderhaak, Davis, Beaudet)

 **12.** **Future Trustee Agenda Items:**

Solar

Medical Resolution Act, actuarial completed by CSBA

**13**. **Board Comment:**

**14**. **Announcements:**

General Manager makes a recommendation to change the Board meeting to accommodate the local area meeting and CSDA Conference. General Manager suggests September 14th, or September 22nd.

1. Next Regular Board Meeting –August 24, 2017

15. **Adjournment:**

In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the District Secretary at (951) 699-1630. Notification 72-hours prior to the meeting will generally enable District staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

All supporting documentation is available for public review at the Temecula Public Cemetery District Office located at 41911 C Street, Temecula, California during regular business hours, 7:00 a.m. – 4:30 p.m., Monday through Friday. Request agendas at rctpcd@verizon.net Posted August 21, 2017