

In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the District Secretary at (951) 699-1630. Notification 72 hours prior to the meeting will generally enable District staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

**AGENDA- Estimated Time: 1.5 Hrs.
October 17, 2024 @ 8:00 a.m.**

MINUTES

TEMECULA PUBLIC CEMETERY DISTRICT

**41911 C St, Temecula, Ca 92592
951-699-1630**

- 1. CALL TO ORDER- Trustee Davis 8:00AM**
- 2. FLAG SALUTE -Trustee Davis**
- 3. ROLL CALL-**

Chair Davis, Vice Chair Dugan, Trustee Vanderhaak,
Trustee Kelleher, Trustee Qualm, General Manager, Beaudet, Administration,
Santos

4. MOTIONS TO EXCUSE-

5. VISITORS- None

6. PUBLIC COMMENTS-

Currently, members of the public are invited to address the Board concerning any items on the agenda, or on any other matters that are not on the agenda but are within the subject matter jurisdiction of the district. Requests must be submitted in writing or in person prior to the start of the meeting. Every person will be allowed 5 minutes to address the Board of Trustees; in accordance with State Law (Brown Act) all items to be acted on must be posted 72 hours in advance.

7. CLOSED SESSION ITEMS- Nothing

A. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED INITIATION OF LITIGATION

Pursuant to Government Code of Section 54956.9 (d) (one potential case)

8. CONSENT CALENDAR- A motion was made by Trustee Dugan to accept the consent calendar as presented, seconded by Trustee Kelleher and passed with a 4/0 vote

All matters listed under the Consent Calendar are considered routine and may all be approved by one motion. There will be no discussion of these items unless members of the Board or the public request an item be removed from the Consent Calendar for separate action. A total of five minutes is provided for members of the public to address the Trustees on items that appear on the consent calendar. Unless otherwise specified in the request to remove an item from the Consent Calendar, all items shall be considered immediately following action on the remaining items on the Consent Calendar.

A. APPROVAL OF MINUTES-

Recommendation: That the Board approve the minutes of the Regular Board Meeting dated September 19, 2024.

B. APPROVAL OF CHECK REGISTERS

Recommendation: That the Board approves the September 2024 Check Registers, Nos. 101100, 101200 and 101300.

C. APPROVAL OF BOOKKEEPER REPORT-

Recommendation: That the Board receives and files the September 2024 Bookkeeper Report.

9. ACTION ITEMS-

- A. Stifel Re-Investments- **A motion was made by Trustee Vanderhaak to move the endowment, principle and interest to California Class, seconded by Trustee Dugan and passed with a 5/0 vote.**

Recommendation: The Trustees have directed the General Manager to move all future re-investments with Stifel into California Class. The third drop of \$153,738.00 P and \$167,445.00 I, will be deposited with Ca. Class on October 28, 2024, unless directed otherwise by the Trustees

- B. EMWD SEWER INFRASTRUCTURE- **No Action**

Recommendation: Trustee Dugan will report on the meeting he attended.

- C. CSDA BY-LAWS REVIEW- **A motion was made by Trustee Keleher to accept the revisions to the CSDA By-Laws, seconded by Trustee Vanderhaak and passed with a 5/0 vote.**

Recommendation: That the Trustees review the by-laws and direct the manager as to how they want to cast their vote.

10. FINANCIAL REPORTS- A motion was made by Trustee Vanderhaak to receive and file the September 2024 Financials, seconded by Trustee Dugan and passed with a 5/0 vote.

- A. September 2024 Balance Sheet
- B. September 2024 Profit and Loss

11. GENERAL MANAGERS REPORTS- Received

- A. September 2024 Revenues
- B. September 2024 Inventory

12. FISCAL YEAR 2023-2024 SUBCOMMITTEES-

- A. 52-acre Cemetery Property (Qualm, Dugan)
- B. Landscape Plan (Vanderhaak, Davis)
- C. Cenotaph/ Ossuary (Dugan, Qualm)
- D. Conference Liaison (Kelleher, Vanderhaak)
- E. Polices (Dugan, Kelleher)
- F. General Price List (Davis-Vanderhaak)
- G. Investments (Qualm-Dugan)

13. ITEMS FOR FUTURE TRUSTEE AGENDAS-

Any Trustee may request an item to be placed on a future agenda. Any such request will be discussed only under this section. In making the request, a Trustee may briefly describe the topic of the proposed agenda item. This description shall not exceed 5 minutes. No substantive discussion on the subject or a motion may occur.

14. BOARD COMMENTS-

- Annual Dinner 01/11/2025
- Bookkeeper out for the month of October
- Discussed hiring a Foreman first qtr.

15. ADJOURNMENT- 9:26 am

1st Motion: Trustee Dugan

2nd Motion: Trustee Kelleher

All in Favor: 5/0

The Next Regular Meeting of the Temecula Public Cemetery Board of Trustees will be held on Thursday, **November 21, 2024, at 8:00 a.m.**

POSTED October 14, 2024

All supporting documentation is available for public review after the agenda has been posted and no less than 72 hours prior to the meeting date. The material will be made available at the Temecula Public Cemetery District Office during business hours, or on the website at:

www.temeculacemetery.org