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**AGENDA- Estimated Time: 2 Hrs.
September 19, 2024 @ 8:00 a.m.**

REGULAR BOARD MEETING MINUTES

TEMECULA PUBLIC CEMETERY DISTRICT

41911 C St, Temecula, Ca 92592
951-699-1630

TELECONFERENCE REMOTE LOCATIONS

**TRUSTEE DALE QUALM WILL BE PARTICIPATING REMOTELY FROM THE
FOLLOWING LOCATIONWHICH SHALL BE ACCESSIBLE TO THE PUBLIC.**

3259 Ormsby Rd
Casper Wy, 82601

1. CALL TO ORDER- **Trustee Davis @ 8:00AM**
2. FLAG SALUTE -**Trustee Davis**

3. ROLL CALL-

Chair Davis, Vice Chair Dugan, Trustee Vanderhaak,
Trustee Kelleher, ~~Trustee Qualm~~, General Manager, Beaudet, Administration,
Santos

4. MOTIONS TO EXCUSE- Trustee Qualm attended the closed session only.

5. VISITORS- None

6. PUBLIC COMMENTS-

Currently, members of the public are invited to address the Board concerning any items on the agenda, or on any other matters that are not on the agenda but are within the subject matter jurisdiction of the district. Requests must be submitted in writing or in person prior to the start of the meeting. Every person will be allowed 5 minutes to address the Board of Trustees; in accordance with State Law (Brown Act) all items to be acted on must be posted 72 hours in advance.

7. CLOSED SESSION ITEMS-

A. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED INITIATION OF LITIGATION

Pursuant to Government Code of Section 54956.9 (d) (one potential case)

B. CONFERENCE WITH LEGAL COUNSEL—SIGNIFICANT EXPOSURE TO LITIGATION

Pursuant to Government Code of Section 54956.9 (d) (one potential case)

B. Public Employee Performance Evaluation Pursuant to Government Code Section 54957.

Employee Title: General Manager

C. Labor Negotiations – Unrepresented Employee Pursuant to Government Code

Section 54957.6(a)

Unrepresented Employee: Cindi Beaudet, General Manager

District designated representative: Steven B. Quintanilla, General Legal Counsel

Nothing to report

8. CONSENT CALENDAR- A motion was made by Trustee Dugan to accept the consent calendar as presented, the motion was seconded by Trustee Vanderhaak and passed with a 4/0 vote.

All matters listed under the Consent Calendar are considered routine and may all be approved by one motion. There will be no discussion of these items unless members of the Board or the public request an item be removed from the Consent Calendar for separate action. A total of five minutes is provided for members of the public to address the Trustees on items that appear on the consent calendar. Unless otherwise specified in the request to remove an item from the Consent Calendar, all items shall be considered immediately following action on the remaining items on the Consent Calendar.

A. APPROVAL OF MINUTES-

Recommendation: That the Board approve the minutes of the Regular Board Meeting dated August 15, 2024.

B. APPROVAL OF CHECK REGISTERS

Recommendation: That the Board approves the August 2024 Check Registers, Nos. 101100, 101200 and 101300.

C. APPROVAL OF BOOKKEEPER REPORT-

Recommendation: That the Board receives and files the August 2024 Bookkeeper Report.

9. ACTION ITEMS-

A. Rancho Highlands Cease and Dismiss Letter from Fiore Racobs &

Powers- A motion was made by Trustee Vanderhaak to have our legal counsel respond to the Rancho Highlands attorneys' letter, seconded by Trustee Kelleher and passed with a 4/0 vote.

Recommendation: That the Trustees review the legal letter, open for discussion.

A. Stifel Re-Investments- **No Action**

Recommendation: The Trustees have directed the General Manager to move all future re-investments with Stifel into California Class. The second drop of \$100,000.00 P and \$1,445.00 I, will be deposited with Ca. Class on September 16, 2024. Next transfer and deposit will be at the end of October.

B. Davis re-appointment- **No Action**

Recommendation: The Trustees have directed the General Manager to submit re-appointment letters when necessary.

10. FINANCIAL REPORTS- A motion was made by Trustee Vanderhaak to receive and file the August financials, seconded by Trustee Kelleher, and passed with a 4/0 vote.

- A. August 2024 Balance Sheet
- B. August 2024 Profit and Loss
- C. August 2024 Stifel Investments; Summary Statements
- D. August 2024 California Class Summary Statement

11. GENERAL MANAGERS REPORTS- A motion was made by Trustee Kelleher to receive the General Managers report, seconded by Trustee Vanderhaak, and passed with a 4/0 vote.

- A. August 2024 Revenues
- B. August 2024 Inventory
- C. Burial Calendar
- D. Property Tax Roll for 2024
- E. Outstanding CUP items for phase 1
- F. DAR- Dedication ceremony
- G. Updated boundary map with explanation of SOI

12. FISCAL YEAR 2023-2024 SUBCOMMITTEES-

- A. 52-acre Cemetery Property (Qualm, Dugan)
- B. Landscape Plan (Vanderhaak, Davis)
- C. Cenotaph/ Ossuary (Dugan, Qualm)
- D. Conference Liaison (Kelleher, Vanderhaak) **Written reports delivered to the manager**
- E. Policies (Dugan, Kelleher)
- F. General Price List (Davis-Vanderhaak)
- G. Investments (Qualm-Dugan)

13. ITEMS FOR FUTURE TRUSTEE AGENDAS-

Any Trustee may request an item to be placed on a future agenda. Any such request will be discussed only under this section. In making the request, a Trustee may briefly describe the topic of the proposed agenda item. This description shall not exceed 5 minutes. No substantive discussion on the subject or a motion may occur.

14. BOARD COMMENTS-

- Annual Dinner 01/11/2025
- Bookkeeper out for the month of October

15. ADJOURNMENT- 10:42am

1st Motion: Trustee Vanderhaak

2nd Motion: Trustee Dugan

All in Favor: 4/0

The Next Regular Meeting of the Temecula Public Cemetery Board of Trustees will be held on **Thursday, October 17, 2024, at 8:00 a.m.**