

April 17, 2025 @ 8:00 a.m.

MINUTES

TEMECULA PUBLIC CEMETERY DISTRICT

41911 C St, Temecula, Ca 92592  
951-699-1630

1. CALL TO ORDER- Chair Kelleher 8:00AM

2. FLAG SALUTE -Chair Kelleher

3. ROLL CALL-

Chair Kelleher, Vice Chair Vanderhaak, Trustee Davis,  
Trustee Dugan, Trustee Qualm, General Manager, Beaudet

4. MOTIONS TO EXCUSE- No

5. VISITORS- Shelby Burson-Agape Construction

6. PUBLIC COMMENTS-None

Currently, members of the public are invited to address the Board concerning any items on the agenda, or on any other matters that are not on the agenda but are within the subject matter jurisdiction of the district. Requests must be submitted in writing or in person prior to the start of the meeting. Every person will be allowed 5 minutes to address the Board of Trustees; in accordance with State Law (Brown Act) all items to be acted on must be posted 72 hours in advance.

7. CONSENT CALENDAR- A motion was made by Trustee Dugan to accept the consent calendar as presented, the motion was seconded by Trustee Davis and passed with a 5/0 vote.

All matters listed under the Consent Calendar are considered routine and may all be approved by one motion. There will be no discussion of these matters unless members of the Board or the public request an item removed from the Consent Calendar for separate action. A total of five minutes is provided for members of the public to address the Trustees on items that appear in the consent calendar. Unless otherwise specified in the request to remove an item from the Consent Calendar, all items shall be considered immediately following action on the remaining items on the Consent Calendar.

A. APPROVAL OF MINUTES-

*Recommendation:* the Board approves the minutes of the Regular Board Meeting dated March 20, 2025.

B. APPROVAL OF CHECK REGISTERS

*Recommendation:* That the Board approves the March 2025 Check Registers, Nos. 101100, 101200 and 101300.

C. APPROVAL OF BOOKKEEPER REPORT-

*Recommendation:* That the Board receives and files the March 2025 Bookkeeper Report

8. ACTION ITEMS-None

**9. FINANCIAL REPORTS - A motion was made by Trustee Dugan to receive and file the March financials, the motion was seconded by Trustee Vanderhaak and passed with a 5/0 vote.**

- A. March 2025 Balance Sheet
- B. March 2025 Profit and Loss
- C. March 2025 California Class
- D. March Stifel Reports

**10. GENERAL MANAGERS REPORTS- A motion was made by Trustee Qualm to accept the manager's report with no discussion, the motion was seconded by Trustee Vanderhaak and passed with a 5/0 vote.**

- A. March 2025 Revenues
- B. March 2025 Inventory
- C. Report from LAFCO Meeting

**11. FISCAL YEAR 2024-2025 SUBCOMMITTEES-**

- A. 52-acre Cemetery Property (Qualm, Dugan)
- B. Landscape Plan (Vanderhaak, Kelleher)
- C. Cenotaph/ Ossuary (Dugan, Davis)
- D. Conference Liaison (Davis, Vanderhaak)
- E. Polices (Dugan, Vanderhaak)
- F. General Price List (Dugan, Kelleher)
- G. Investments (Qualm-Davis)

## **12. ITEMS FOR FUTURE TRUSTEE AGENDAS-**

Any Trustee may request an item placed on a future agenda. Any such request shall be discussed only under this section. In making the request, a Trustee may briefly describe the topic of the proposed agenda item. This description shall not exceed 5 minutes. No substantive discussion on the subject or a motion may occur.

## **13. BOARD COMMENTS-**

**14. ADJOURNMENT - A motion was made by Trustee Vanderhaak to adjourn the regular meeting at 9:32 a.m., the motion was seconded by Trustee Davis and passed with a 5/0 vote.**

**1<sup>st</sup> Motion: Vanderhaak**

**2<sup>nd</sup> Motion: Davis**

**All in Favor: 5/0**

The Next Regular Meeting of the Temecula Public Cemetery Board of Trustees will be held on **Thursday, May 15, 2025, at 8:00 a.m.**