

In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the District Secretary at (951) 699-1630. Notification 72 hours prior to the meeting will generally enable District staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

February 20, 2025 @ 8:00 a.m.

MINUTES

TEMECULA PUBLIC CEMETERY DISTRICT

41911 C St, Temecula, Ca 92592
951-699-1630

1. CALL TO ORDER- Chair Kelleher 8:00AM

2. FLAG SALUTE -Chair Kelleher

3. ROLL CALL-

Chair Kelleher, Vice Chair Vanderhaak, Trustee Davis,
Trustee Dugan, Trustee Qualm, General Manager, Beaudet, Administration, Santos

4. MOTIONS TO EXCUSE- None

5. VISITORS- Tomas Pozzi- Foreman

6. PUBLIC COMMENTS-

Currently, members of the public are invited to address the Board concerning any items on the agenda, or on any other matters that are not on the agenda but are within the subject matter jurisdiction of the district. Requests must be submitted in writing or in person prior to the start of the meeting. Every person will be allowed 5 minutes to address the Board of Trustees; in accordance with State Law (Brown Act) all items to be acted on must be posted 72 hours in advance.

8. CONSENT CALENDAR- Motion was made by Trustee Dugan to accept the consent calendar as presented, seconded by Trustee Vanderhaak and passed with a 5/0 vote.

All matters listed under the Consent Calendar are considered routine and may all be approved by one motion. There will be no discussion of these matters unless members of the Board or the public request an item removed from the Consent Calendar for separate action. A total of five minutes is provided for members of the public to address the Trustees on items that appear in the consent calendar. Unless otherwise specified in the request to remove an item from the Consent Calendar, all items shall be considered immediately following action on the remaining items on the Consent Calendar.

A. APPROVAL OF MINUTES-

Recommendation: the Board approves the minutes of the Regular Board Meeting dated January 16, 2025.

B. APPROVAL OF CHECK REGISTERS

Recommendation: That the Board approves the January 2025 Check Registers, Nos. 101100, 101200 and 101300.

C. APPROVAL OF BOOKKEEPER REPORT-

Recommendation: That the Board receives and files the February 2025 Bookkeeper Report

9. ACTION ITEMS-

A. LAFCO- SURVEY OF PUBLIC CEMETERIES- Discussed

Recommendation: That the Trustees review and keep with their files.

B. RESOLUTION #2025-1 INTERACTION WITH MEMBERS OF THE PUBLIC AND DISTRICT EMPLOYEES- A motion was made by Trustee Vanderhaak to approve resolution number 2025-1, seconded by Trustee Davis and passed with a 5/0 vote.

Recommendation: Approve during this Board Meeting.

10. FINANCIAL REPORTS- A motion was made by Trustee Dugan to receive and file the January financials, seconded by Trustee Vanderhaak and passed with a 5/0 vote.

- A. January 2025 Balance Sheet
- B. January 2025 Profit and Loss
- C. January 2025 California Class
- D. January Stifel Reports

11. GENERAL MANAGERS REPORTS- A motion was made by Trustee Vanderhaak to receive the managers' report, seconded by Trustee Dugan and passed with a 5/0 vote.

- A. January 2025 Revenues
- B. January 2025 Inventory
- C. January Burial Calendar
- D. Incident Report

12. FISCAL YEAR 2024-2025 SUBCOMMITTEES-

- A. 52-acre Cemetery Property (Qualm, Dugan)
- B. Landscape Plan (Vanderhaak, Kelleher)
- C. Cenotaph/ Ossuary (Dugan, Davis)
- D. Conference Liaison (Davis, Vanderhaak)
- E. Policies (Dugan, Vanderhaak)
- F. General Price List (Dugan, Kelleher)
- G. Investments (Qualm-Davis)

13. ITEMS FOR FUTURE TRUSTEE AGENDAS-

Any Trustee may request an item placed on a future agenda. Any such request shall be discussed only under this section. In making the request, a Trustee may briefly describe the topic of the proposed agenda item. This description shall not exceed 5 minutes. No substantive discussion on the subject or a motion may occur.

14. BOARD COMMENTS-

15. ADJOURNMENT- 9:05am

1st Motion: Trustee Davis

2nd Motion: Trustee Vanderhaak

All in Favor:

The Next Regular Meeting of the Temecula Public Cemetery Board of Trustees will be held on Thursday, March 20, 2025, at 8:00 a.m.

POSTED February14, 2025

All supporting documentation is available for public review after the agenda has been posted and no less than 72 hours prior to the meeting date. The material will be made available at the Temecula Public Cemetery District Office during business hours, or on the website at:

www.temeculacemetery.org

