

In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the District Secretary at (951) 699-1630. Notification 72 hours prior to the meeting will generally enable District staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

March 20, 2025 @ 8:00 a.m.

MINUTES

TEMECULA PUBLIC CEMETERY DISTRICT

41911 C St, Temecula, Ca 92592
951-699-1630

1. CALL TO ORDER- Chair Kelleher 8:00AM

2. FLAG SALUTE -Chair Kelleher

3. ROLL CALL-

Chair Kelleher, Vice Chair Vanderhaak, Trustee Davis,
Trustee Dugan, General Manager, Beaudet, Administration, Santos

4. MOTIONS TO EXCUSE- Motion was made by Trustee Dugan to excuse Trustee Qualm, seconded by Trustee Davis and passed with a 5/0 vote.

5. VISITORS- Shelby Burson-Agape Construction

6. PUBLIC COMMENTS-

Currently, members of the public are invited to address the Board concerning any items on the agenda, or on any other matters that are not on the agenda but are within the subject matter jurisdiction of the district. Requests must be submitted in writing or in person prior to the start of the meeting. Every person will be allowed 5 minutes to address the Board of Trustees; in accordance with State Law (Brown Act) all items to be acted on must be posted 72 hours in advance.

7. CONSENT CALENDAR-A motion was made by Trustee Vanderhaak to accept the consent calendar as presented, seconded by Trustee Dugan and passed with a 5/0 vote.

All matters listed under the Consent Calendar are considered routine and may all be approved by one motion. There will be no discussion of these matters unless members of the Board or the public request an item removed from the Consent Calendar for separate action. A total of five minutes is provided for members of the public to address the Trustees on items that appear in the consent calendar. Unless otherwise specified in the request to remove an item from the Consent Calendar, all items shall be considered immediately following action on the remaining items on the Consent Calendar.

A. APPROVAL OF MINUTES-

Recommendation: the Board approves the minutes of the Regular Board Meeting dated February 20, 2025.

B. APPROVAL OF CHECK REGISTERS

Recommendation: That the Board approves the February 2025 Check Registers, Nos. 101100, 101200 and 101300.

C. APPROVAL OF BOOKKEEPER REPORT-

Recommendation: That the Board receives and files the February 2025 Bookkeeper Report.

8. ACTION ITEMS-

- A. LEGISLATIVE DAYS Motion was made by Trustee Dugan that there will be no Staff or Trustees in attendance, seconded by Trustee Davis and passed with a 5/0 vote.

Recommendation: That the Trustees explore the Date of May 20th and let the GM know if they want to attend the conference in Sacramento.

- B. SDRMA BOARD OF DIRECTORS- NOTICE OF NOMINATIONS Motion was made by Trustee Davis that there will be no Trustees running for the SDRMA term, seconded by Trustee Vanderhaak and passed with a 5/0 vote.

Recommendation: Four directors' seats are up for election- complete candidate statement if you're interested in running.

- C. STIFEL-Motion was made by Trustee Vanderhaak to continue moving our investments when they come do from Stifel to California Class, seconded by Trustee Dugan and passed with a 5/0 vote.

Recommendation: The trustees have directed the GM to move the accumulated interest and principal from Stifel to California Class. Do the Trustees want to push out for long term and capture better rates with Stifel.

D. LAFCO PUBLIC HEARING- MARCH 27, 2025- Trustee Dugan and General Manager Beaudet will represent the District at this meeting.

Recommendation: Municipal Service Review with all Special District Cemeteries. Trustee Dugan and GM Beaudet will attend.

E. COUNTY BUDGET RESOLUTIONS- The County Budget was approved with a motion from Trustee Davis, seconded by Trustee Dugan and passed with a 5/0 vote.

Recommendation: The 2024-2025 budget was approved by the Board of Trustees. The County budget needs to be approved, and resolutions signed.

9. FINANCIAL REPORTS- Trustee Vanderhaak made the motion to receive and file the February financials, seconded by Trustee Dugan and passed with a 5/0 vote.

- A. February 2025 Balance Sheet
- B. February 2025 Profit and Loss
- C. February 2025 California Class
- D. February Stifel Reports

10. GENERAL MANAGERS REPORTS-Trustee Vanderhaak made the motion to receive the General Managers report, seconded by Trustee Davis and passed with a 5/0 vote.

- A. February 2025 Revenues
- B. February 2025 Inventory
- C. February Burial Calendar

11. FISCAL YEAR 2024-2025 SUBCOMMITTEES-

- A. 52-acre Cemetery Property (Qualm, Dugan)
- B. Landscape Plan (Vanderhaak, Kelleher)
- C. Cenotaph/ Ossuary (Dugan, Davis)
- D. Conference Liaison (Davis, Vanderhaak)
- E. Policies (Dugan, Vanderhaak)
- F. General Price List (Dugan, Kelleher)
- G. Investments (Qualm-Davis)

12. ITEMS FOR FUTURE TRUSTEE AGENDAS-

Any Trustee may request an item placed on a future agenda. Any such request shall be discussed only under this section. In making the request, a Trustee may briefly describe the topic of the proposed agenda item. This description shall not exceed 5 minutes. No substantive discussion on the subject or a motion may occur.

13. BOARD COMMENTS-

14. ADJOURNMENT- 9:06 am

1st Motion: Trustee Dugan

2nd Motion: Trustee Vanderhaak

All in Favor: 5/0

The Next Regular Meeting of the Temecula Public Cemetery Board of Trustees will be held on Thursday, April 17, 2025, at 8:00 a.m.