

In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the District Secretary at (951) 699-1630. Notification 72 hours prior to the meeting will generally enable District staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

May 15, 2025 @ 8:00 a.m.

MINUTES

TEMECULA PUBLIC CEMETERY DISTRICT

41911 C St, Temecula, Ca 92592
951-699-1630

TELECONFERENCE REMOTE LOCATION

Trustee Patricia Kelleher will be participating remotely from the following location which shall be accessible to the public.

12790 W. Desert Vista Trail
Peoria, Az. 82353

1. CALL TO ORDER- Vice Chair Vanderhaak - 8:00AM
2. FLAG SALUTE -Vice Chair Vanderhaak

3. ROLL CALL-

Chair Kelleher, Vice Chair Vanderhaak, Trustee Davis,
Trustee Dugan, Trustee Qualm, Admin Santos, General Manager, Beaudet

4. MOTIONS TO EXCUSE- None

5. VISITORS- None

6. PUBLIC COMMENTS-

Currently, members of the public are invited to address the Board concerning any items on the agenda, or on any other matters that are not on the agenda but are within the subject matter jurisdiction of the district. Requests must be submitted in writing or in person prior to the start of the meeting. Every person will be allowed 5 minutes to address the Board of Trustees; in accordance with State Law (Brown Act) all items to be acted on must be posted 72 hours in advance.

7. CONSENT CALENDAR-The motion to accept the consent calendar as presented was made by Trustee Dugan, seconded by Trustee Davis and passed with a 5/0 vote.

All matters listed under the Consent Calendar are considered routine and may all be approved by one motion. There will be no discussion of these matters unless members of the Board or the public request an item removed from the Consent Calendar for separate action. A total of five minutes is provided for members of the public to address the Trustees on items that appear in the consent calendar. Unless otherwise specified in the request to remove an item from the Consent Calendar, all items shall be considered immediately following action on the remaining items on the Consent Calendar.

A. APPROVAL OF MINUTES-

Recommendation: the Board approves the minutes of the Regular Board Meeting dated April 20, 2025.

B. APPROVAL OF CHECK REGISTERS

Recommendation: That the Board approves the April 2025 Check Registers, Nos. 101100, 101200 and 101300.

C. APPROVAL OF BOOKKEEPER REPORT-

Recommendation: That the Board receives and files the April 2025 Bookkeeper Report

8. ACTION ITEMS-None

9. FINANCIAL REPORTS- The motion to receive and file the April financials was made by Trustee Dugan, seconded by Trustee Kelleher and passed with a 5/0 vote.

- A. April 2025 Balance Sheet
- B. April 2025 Profit and Loss
- C. April 2025 California Class
- D. April Stifel Reports

10. GENERAL MANAGERS REPORTS-The motion was made by Trustee Davis to receive and file the April financials, seconded by Trustee Dugan and passed with a 5/0 vote.

- A. April 2025 Revenues
- B. April 2025 Inventory
- C. CSDA Annual Conference
- D. Burial Calendar

11. FISCAL YEAR 2025-2026 SUBCOMMITTEES-

- A. 52-acre Cemetery Property (Qualm, Dugan)
- B. Landscape Plan (Vanderhaak, Kelleher)
- C. Cenotaph/ Ossuary (Dugan, Davis)
- D. Conference Liaison (Davis, Vanderhaak)
- E. Polices (Dugan, Vanderhaak)
- F. General Price List (Dugan, Kelleher)
- G. Investments (Qualm-Davis)

12. ITEMS FOR FUTURE TRUSTEE AGENDAS-

Any Trustee may request an item placed on a future agenda. Any such request shall be discussed only under this section. In making the request, a Trustee may briefly describe the topic of the proposed agenda item. This description shall not exceed 5 minutes. No substantive discussion on the subject or a motion may occur.

- Question on the matter of Subscriptions profit and loss #523621
- \$3,380.00-CemSite
- \$82.00- CAPC
- Question on the matter of How much has Hunsaker received to date
- Contract for \$144,600.00- paid to date-\$97,167.24-remaining \$47,432.76

13. BOARD COMMENTS-

AI Security for new property was discussed

Hiring within Temp service was discussed

WIFI for areas with no internet was discussed as a cemetery benefit

14. ADJOURNMENT- 8:58 am

1st Motion: **Trustee Dugan**

2nd Motion: **Trustee Kelleher**

All in Favor: **5/0**

The Next Regular Meeting of the Temecula Public Cemetery Board of Trustees will be held on Thursday, June 19, 2025, at 8:00 a.m.- **Cemetery is closed for the holiday but gates will remain open for the public.**