

In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the District Secretary at (951) 699-1630. Notification 72 hours prior to the meeting will generally enable District staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

June 19, 2025 @ 8:00 a.m.

MINUTES

TEMECULA PUBLIC CEMETERY DISTRICT

41911 C St, Temecula, Ca 92592
951-699-1630

TELECONFERENCE REMOTE LOCATION

Trustee Patricia Kelleher will be participating remotely from the following location which shall be accessible to the public.

12790 W. Desert Vista Trail
Peoria, Az. 82353

1. CALL TO ORDER- Vice Chair Vanderhaak - 8:00AM

2. FLAG SALUTE -Vice Chair Vanderhaak

3. ROLL CALL-

Chair Kelleher, Vice Chair Vanderhaak, Trustee Davis,
Trustee Dugan, Trustee Qualm, Admin Santos, General Manager, Beaudet

4. MOTIONS TO EXCUSE- None

5. VISITORS- Shelby Burson-Agape Construction

6. PUBLIC COMMENTS-

Currently, members of the public are invited to address the Board concerning any items on the agenda, or on any other matters that are not on the agenda but are within the subject matter jurisdiction of the district. Requests must be submitted in writing or in person prior to the start of the meeting. Every person will be allowed 5 minutes to address the Board of Trustees; in accordance with State Law (Brown Act) all items to be acted on must be posted 72 hours in advance.

7. CONSENT CALENDAR-

All matters listed under the Consent Calendar are considered routine and may all be approved by one motion. There will be no discussion of these matters unless members of the Board or the public request an item removed from the Consent Calendar for separate action. A total of five minutes is provided for members of the public to address the Trustees on items that appear in the consent calendar. Unless otherwise specified in the request to remove an item from the Consent Calendar, all items shall be considered immediately following action on the remaining items on the Consent Calendar.

- A. **APPROVAL OF MINUTES-** Motion was made by Trustee Dugan to accept the consent calendar as presented, seconded by Trustee Davis and passed with a 5/0 vote,

Recommendation: the Board approves the minutes of the Regular Board Meeting dated May 15, 2025.

- B. **APPROVAL OF CHECK REGISTERS**

Recommendation: That the Board approves the May 2025 Check Registers, Nos. 101100, 101200 and 101300.

- C. **APPROVAL OF BOOKKEEPER REPORT-**

Recommendation: That the Board receives and files the May 2025 Bookkeeper Report

8. ACTION ITEMS-

A. RESOLUTION 2025-2 designation of authorized signors F.Y. 2025-2027

A motion was made by Trustee Davis to accept the 2025-2 resolution, seconded by Trustee Kelleher and passed with a 5/0 vote.

Board to adopt resolution.

B. LAFCO SOI REVIEW

A motion was made by Trustee Kelleher to accept LAFCO SOI Review, seconded by Trustee Dugan and passed with a 5/0 vote.

Board to review the confirmation from LAFCO

NIGRO & NIGRO

A motion was made by Trustee Davis to accept the 2024-2025 Audit contract, seconded by Trustee Dugan and passed with a 5/0 vote.

Board Chair to sign contract for F.Y. 2025-2026 auditors

9. FINANCIAL REPORTS- A motion was made by Trustee Davis to receive and file the May financials, seconded by Trustee Kelleher and passed with a 5/0 vote.

- A. May 2025 Balance Sheet
- B. May 2025 Profit and Loss
- C. May 2025 California Class

D. May Stifel Reports

E. Proposed 2025-2026 Budget-A motion was made by Trustee Dugan to bring the budget back with changes to the July meeting, seconded by Trustee Qualm and passed with a 5/0 vote.

10. GENERAL MANAGERS REPORTS-

A. May 2025 Revenues

B. May 2025 Inventory

C. CSDA Annual Conference-Nobody to attend

D. Burial Calendar

E. Storm Game- July 3rd gates open at 5:45

At 8:59 am Trustee Davis left the Board Meeting.

11. FISCAL YEAR 2025-2026 SUBCOMMITTEES-

A. 52-acre Cemetery Property (Qualm, Dugan)

B. Landscape Plan (Vanderhaak, Kelleher)

C. Cenotaph/ Ossuary (Dugan, Davis)

D. Conference Liaison (Davis, Vanderhaak)

E. Policies (Dugan, Vanderhaak)

F. General Price List (Dugan, Kelleher)

G. Investments (Qualm-Davis)

12. ITEMS FOR FUTURE TRUSTEE AGENDAS-

Any Trustee may request an item placed on a future agenda. Any such request shall be discussed only under this section. In making the request, a Trustee may

briefly describe the topic of the proposed agenda item. This description shall not exceed 5 minutes. No substantive discussion on the subject or a motion may occur.

13. BOARD COMMENTS-

14. ADJOURNMENT- 9:04am

1st Motion: Trustee Dugan

2nd Motion: Trustee Qualm

All in Favor: 4/0

The Next Regular Meeting of the Temecula Public Cemetery Board of Trustees will be held on Thursday, July 17, 2025, at 8:00 a.m.