

August 21, 2025 @ 8:00 a.m.

MINUTES

TEMECULA PUBLIC CEMETERY DISTRICT

41911 C St, Temecula, Ca 92592
951-699-1630

1. CALL TO ORDER- Chair Kelleher - 8:00AM

2. FLAG SALUTE - Chair Kelleher

3. ROLL CALL-

Chair Kelleher, Vice Chair Vanderhaak, Trustee Davis,
Trustee Dugan, Trustee Qualm, General Manager, Beaudet, Legal Counsel, Steve
Quintinella, Admin Santos, Colin

4. MOTIONS TO EXCUSE- NONE

5. VISITORS- NONE

**6. PUBLIC COMMENTS- Michael Stanley Krot- Michael Krot, ~~Ellison Krot~~
Eligible-Non-Resident Dispute**

Currently, members of the public are invited to address the Board concerning any items on the agenda, or on any other matters that are not on the agenda but are within the subject matter jurisdiction of the district. Requests must be submitted in writing or in person prior to the start of the meeting. Every person will be allowed 5 minutes to address the Board of Trustees; in accordance with State Law (Brown Act) all items to be acted on must be posted 72 hours in advance.

7. ~~CLOSED SESSION~~

RECESS: 817 am

~~Pending Litigation – Pursuant to California Government Code Section 54956.9~~

Return from recess; 8:21am

Urgency Item-

A motion was made to place an urgency item on the agenda that came to light after the agenda was posted. Motion made by Trustee Vanderhaak and seconded by Trustee Kelleher. The motion passed with a 5/0 vote.

Stephen Morton with Muni Finance

8. **CONSENT CALENDAR-A** motion was made by Trustee Dugan to receive the consent calendar as presented, seconded by Trustee Davis and passed with a 5/0 vote.

All matters listed under the Consent Calendar are considered routine and may all be approved by one motion. There will be no discussion of these matters unless members of the Board or the public request an item removed from the Consent Calendar for separate action. A total of five minutes is provided for members of the public to address the Trustees on items that appear in the consent calendar. Unless otherwise specified in the request to remove an item from the Consent Calendar, all items shall be considered immediately following action on the remaining items on the Consent Calendar.

A. **APPROVAL OF MINUTES-**

Recommendation: the Board approves the minutes of the Regular Board Meeting dated July 17, 2025.

B. **APPROVAL OF CHECK REGISTERS**

Recommendation: That the Board approves the July 2025 Check Registers, Nos. 101100, 101200 and 101300.

C. **APPROVAL OF BOOKKEEPER REPORT-**

Recommendation: That the Board receives and files the June 2025 Bookkeeper Report

9. ACTION ITEMS-

A. BOARD APPROVED COUNTY BUDGET AND RESOLUTIONS 2025-2026-

A motion was made by Trustee Vanderhaak to receive the 2025-2026 budget and file it with the County, seconded by Trustee Dugan and passed with a 5/0 vote.

Recommendation: That the Board receives and approves the County budget

DISCIPLINARY PROCEDURES- POLICY # 4090- A motion was made by Trustee Davis to accept policy # 4090, seconded by Trustee Qualm and passed with a 5/0 vote.

B.

Recommendation: That the Board receives and approves the policy to go into effect August 2025

10. FINANCIAL REPORTS- A motion was made by Trustee Dugan to receive and file the July 2025 financials, seconded by Trustee Vanderhaak and passed with a 5/0 vote.

A. July 2025 Balance Sheet

B. July 2025 Profit and Loss

- C. July 2025 California Class
- D. July Stifel Reports

11. GENERAL MANAGERS REPORTS-

- A. July 2025 Revenues
- B. July 2025 Inventory
- C. August Transfers from Stifel to Class
- D. July Calendar

12. FISCAL YEAR 2025-2026 SUBCOMMITTEES-

- A. 52-acre Cemetery Property (Qualm, Dugan)
- B. Landscape Plan (Vanderhaak, Kelleher)
- C. Cenotaph/ Ossuary (Dugan, Davis)
- D. Conference Liaison (Davis, Vanderhaak)
- E. Policies (Dugan, Vanderhaak)
- F. General Price List (Dugan, Kelleher)
- G. Investments (Qualm-Davis)

13. ITEMS FOR FUTURE TRUSTEE AGENDAS-

Any Trustee may request an item placed on a future agenda. Any such request shall be discussed only under this section. In making the request, a Trustee may

briefly describe the topic of the proposed agenda item. This description shall not exceed 5 minutes. No substantive discussion on the subject or a motion may occur.

Legal Counsel

Security

14. BOARD COMMENTS-

15. ADJOURNMENT- 9:01 am

1st Motion: Trustee Dugan

2nd Motion: Trustee Vanderhaak

All in Favor: 5/0

The Next Regular Meeting of the Temecula Public Cemetery Board of Trustees will be held on Thursday, September 18, 2025, at 8:00 a.m.