

In compliance with the Americans with Disabilities Act, if you need special assistance in this meeting, please contact the District Secretary at (951) 699-1630. Notification 72 hours prior to the meeting will generally enable District staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

## MINUTES

### TEMECULA PUBLIC CEMETERY DISTRICT

September 18, 2025 @ 8:00 a.m.

41911 C St, Temecula, Ca 92592  
951-699-1630

1. CALL TO ORDER- 8:00AM

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL-Chair Kelleher, Vice Chair Vanderhaak, Trustee Davis, Trustee Dugan, Trustee Qualm, General Manager, Beaudet, Admin Santos

#### **4. PUBLIC COMMENT ON ANY AGENDA ITEM-**

Members of the public are invited to address the Board concerning any items not on the agenda but are within the subject matter jurisdiction of the Board of Trustees.

Members of the public may address the Board on agenda items when those matters come up for discussion for a total of 3 minutes.

#### **5. CONSENT CALENDAR-Trustee Davis made a motion to accept the consent calendar as presented, seconded by Trustee Vanderhaak and passed with a 5/0 vote.**

All matters listed under the Consent Calendar are considered routine and may all be approved by one motion. There will be no discussion of these matters unless members of the Board request an item removed from the Consent Calendar for separate action.

- A. APPROVAL OF MINUTES BOARD MEETING, AUGUST 21, 2025
- B. APPROVAL OF CHECK REGISTERS- AUGUST 2025
- C. APPROVAL OF BOOKKEEPER REPORT- AUGUST 2025
- D. APPROVAL OF AUGUST FINANCIALS

#### **6. INFORMATION ITEMS-**

- A. District Managers Monthly Report
- B. Correspondence-CAPC MANAGEMENT
- C. Incidents-NONE

## **7. BOARD DISCUSSION AND POSSIBLE ACTION ITEMS-**

- A. SHELBY BURSON- AGAPE CONSTRUCTION
- B. BRIAN HUGHES- BBK LAW SPECIAL DISTRICTS LEGAL COUNSEL

Trustee Vanderhaak made a motion that we retain Brian Hughes on a month-to-month basis, seconded by Trustee Davis and passed with a 5/0 vote.

## **C. CEMETERY FINANCING**

Trustee Dugan made a motion that we investigate a 6-million-dollar loan, seconded by Trustee Vanderhaak and passed with a 5/0 vote.

## **8. TRUSTEE QUESTIONS AND COMMENTS-**

- A. 52-acre Cemetery Property (Qualm, Dugan)
- B. Landscape Plan (Vanderhaak, Kelleher)
- C. Cenotaph/ Ossuary (Dugan, Davis)
- D. Conference Liaison (Davis, Vanderhaak)
- E. Policies (Dugan, Vanderhaak)
- F. General Price List (Dugan, Kelleher)
- G. Investments (Qualm-Davis)

## **9. RECESS TO CLOSED SESSION-**

All members of the public, employees and other visitors will be asked to clear the meeting room so that the Board of Trustees, and those employees and consultants invited by the Board, may discuss and/or act on those items listed below.

## **10. ADJOURNMENT- 9:59 am**

**1<sup>st</sup> Motion: Trustee Davis**

**2<sup>nd</sup> Motion: Trustee Dugan**

**All in Favor: 5/0**

The Next Regular Meeting of the Temecula Public Cemetery Board of Trustees will be held on Thursday, October 16, 2025, at 8:00 a.m.

**POSTED September 15, 2025**

All supporting documentation is available for public review after the agenda has been posted and no less than 72 hours prior to the meeting date. The material will be made available at the Temecula Public Cemetery District Office during business hours, or on the website at: [www.temeculacemetery.org](http://www.temeculacemetery.org)

